

**Fireweed Academy**  
**'Where students learn to view themselves as readers, writers, and problem solvers'**

**APC Approved Minutes**  
**1-9-2013**

**Members Present:** Kathy Vogl, Kim Fine, Matt Strobel, Pauli Iida, Amanda Miller, Kary Brinson, Kelly Behen, Kristen Metz

**Members Absent:** Garry Betley

**Staff:** Janet Bowen-staff, Kiki Abrahamson-Administrator, Deb Schmidt-Teacher, Jon Kulhanek-Teacher

**Guests:** Paula Kulhanek-parent

Meeting called to order at 4:30pm

**Approval of Agenda:** Amanda **moved** to approve of the agenda and move the Title I presentation to be first on the agenda. Kelly B **seconded** and it **passed unanimously**.

**Approval of minutes:** Kim F **moved** to approve of the 12-12-2012 minutes, noting the need to change the last name of Kary Greely to Brinson-**seconded** by Kathy Vogl. It **passed unanimously**.

**Public Comments:** none

**Title I:** Betsy Vanek presented an overview of the Title One program, handing out the KPBDS Title I policy and Parent Involvement policy. In addition to supporting identified students achievement in basic and advanced skills, Title I advocates for parental involvement and there is small amount of funds to support this. Betsy feels the current policy is fine, she will be working with the Little Fireweed staff to have another parent event. They did have on last semester. Kary B **moved** to approve the Title I policy as is, Amanda **seconded**. The motion passed with unanimous consent.

**Parent Concern Policy:** regard current complaint-the APC is to do nothing, this will be address by the administrator and the district.

The current FWA Parent Concern Policy is not in line with district policy in regards to personnel complaints. It does not protect employee rights. The APC tasked Kiki with reviewing the district policy and adapting it to FWA's needs. Kiki will email a draft to APC members one week prior to the next APC meeting.

**Email Protocol:** Janet provided APC members with a few articles downloaded from the internet regarding email protocol and etiquette for the APC member to read. Discussion centered around being award that any email is public, know who you are sending to, use CC and BCC

appropriately, and know that the tone of the email can be misinterpreted very easily. Kiki asked Janet to forward these to the FWA staff as well.

**Staffing/funding:** The next Administrative meeting is January 16 and Kiki will be attending this meeting. Staffing will be discussed. The APC conducted a round robin discussion, where everyone gave input regarding how to address our low census/funding issues. Comments included:

- ...cutting two teachers would be too impactful, easier if one teacher was cut and one aid
- ...cut admin to half time-what would it be like if we mess around with that
- ...Cut the administrator position? not good to go backwards
- ...give options but work on outreach
- ...do not get rid of administrator, that is going backwards, cut aids instead
- ...do not cut more than one teacher and at least have a halftime administrator
- ...prioritize teachers, rather aids go than teachers

Kiki thinks cutting one teacher, one aid and reducing admin to half time would financially work. APC acknowledged that it would be Kiki's recommendation as administrator and they would accept that.

**Outreach:** Kim F is working on meeting with preschool folks. Pauli I is working on beginning a PTA group for Fireweed. She will work with Janet to get the word out.

**Conflicts of Interest:** Kim has looked into the concept of staff being on governing bodies and is not common. Kim feels it is a conflict to be part of a group that governs her boss and co-workers. She will recuse herself from conversations and votes when she feels there is a conflict of interest.

Kim F **moved** to adjourn the meeting, **seconded** by Kary B. **Motion passed with unanimous consent** at 6:00pm. The next regular APC meeting will be held on Wednesday, Feb 13, 2013 at Little Fireweed Academy 813 East End Road, Homer Alaska

Submitted by Janet Bowen