

Fireweed Academy

‘Where students learn to view themselves as readers, writers, and problem solvers’

Academic Policy Committee Meeting

APPROVED Minutes

12-11-2013

Members Present: Kary Brinson, Matt Strobel, Stephanie Zuniga, Kathy Vogl, Jon Kulhanek, Hannah Gustafson, Kelly Behen

Members absent: Kristen Metz, Garry Betley

Staff Present: Janet Bowen, Kiki Abrahamson, Kim Fine

Guests: none

Public Comments: APC comments from Stephanie-addressed in the meeting. Kathy Vogl announced her resignation due to personal commitments. Her last meeting will be in January 2013. Janet asked her to submit this in writing.

Meeting called to order at 4:35 pm

Motion: Kelly moved to approve the agenda as is, Hannah seconded and motion passed with unanimous consent.

Motion: Kary moved to approve the November 2013 minutes as is, seconded by Stephanie and motion passed with unanimous consent.

Administrators Report: Due to our lower than expected enrollment, KPBSD CFO Laurie Olson told Kiki that she would be adjusting our budget by about -\$59,000. This would be taken out of the intensive needs aide accounts since we did not hire an intensive needs aide this year. Our October count was 107 students, we currently have 106 students. Once Laurie makes this change, Janet will move the rest of the money into our 4901 account. Kiki reported that even with changes to the cost of insurance, we are still in the hole for about \$22,000. There is confusion with our budget- Stephanie suggested we get some assistance with our budget.

Motion: Hannah motioned to create a budget/finance sub-committee to look at issues, what we look like today and how to move forward. Kary Seconded and the motion passed unanimously.

During discussion, two committees were set up, Budget and Finance. Members of the Budget Committee are Kiki Abrahamson, Kary Brinson and Hannah Gustafson. Members of the Finance (fundraising) committee are Hannah and Kary so far. Hannah will generate a request to go to FWA families to see who else would like to join these committees. Erik Niebuhr’s name was mentioned as a possible member of the budget committee; Hannah will call and discuss this with him.

Hannah discussed the four main types of fundraising: Grants, Annual giving/Planned Giving, Corporate Giving and Events. Historically we have used events to raise funds. It was suggested that corporate giving might be the better way to go. Kiki said all grants must go through Tim Vlasak, K-12 Schools, Assessment and Federal Programs Director.

Hannah (Janet will assist) will be researching exactly what we can fund within our general operating budget. Kiki gave some examples of utility costs at Little Fireweed (Garbage \$730, Electricity \$2,580, Fuel Oil \$2,643)

Kary mentioned she spoke to Dave Ritchie and he is willing to hook up to natural gas. He also would be willing to build on his land to suit our needs if he saw a responsible business plan. Kary also mentioned that the City of Homer water and sewer rates are going up 50% in January.

APC Membership: Stephanie reported that she informed the staff about the availability of her two year staff representative seat. She reported that the staff voted to have Stephanie remain on the APC.

Motion: Kelly moved to accept Stephanie Zuniga for a 2 year position as a staff representative on the APC, Kary seconds and the motion passes unanimously.

Exit interviews: Kelly continues to work on the exit interviews. She has calls out to folks.

710 Account and Fundraising Report:

Submitted by Janet Bowen

Current balance in the Student 710 Account is \$11,768.00

Highlights:

Quilt Fundraiser

TX sales	\$3,216.00
Expenses	<u>\$ 319.82</u>
Profit	\$2,896.18

This money is dedicated to Little Fireweed. They have not decided what to purchase with this money.

A few comments from parents:

- The raffle went on WAY too long-from many parents
- The price of tickets was too high (\$5 each, 5 for \$20) –from 1 parent

Oranges Fundraiser:

Sold 134 cases @ \$42.00 each =	\$5,628.00
Less 134 cases @ \$34.00 each =	<u>\$4,556.00</u>
Profit	\$1,072.00

Most parents seem to like this fundraiser. The delivery has been delayed due to weather in California and in route. Our oranges were picked before the freeze; they should be tasty when they get here! The current plan is a Saturday delivery. From my point of view, it is an easy fundraiser; the owner of Farm Fresh Fundraisers has been excellent to work with, even under a stressful situation. She has travelled to Alaska to ensure its success.

Lunches

689.78*

* 233 is for 6th grade fieldtrip

Shirt Sales

Sales	\$195.00
Expenses	<u>-\$438.03</u>
Profit	-\$243.03

Other Donations	
Lifetouch donation	\$465.67
Target Donation	\$ 55.00
Escript	<u>\$ 28.54</u>
TOTAL	\$549.21

Motion: Matt moved to enter into executive session at 5:25pm, Kelly seconded and the motion passed unanimously.

Motion: Stephanie moved to re-convene to the regular APC meeting at 6:12pm, Kary seconded and the motion passed.

Motion: Matt moved to adjourn at 6:13pm, Kelly seconded and motion passed unanimously.

Submitted by Janet Bowen