

Fireweed Academy  
DRAFT APC minutes  
January 14, 2019

Check in – 4:10pm

Present- Amber Niebuhr, Kim Fine, Bob Shavelson, Jon Kulhanek, Crisi Matthews,

Not Present- Brandy McGee, Lyn Kee

Guests: Todd Hindman- Principal, Janet Bowen-Secretary, Susanna Webster-Parent

Public Comments: None

**Approval of Agenda:** Jon motioned to approve the agenda as amended, Bob seconded, motion passes with unanimous consent.

**Approval of December Minutes:** Bob moved to approve the December 2018 minutes, Jon seconded and the motion passed with unanimous consent.

**Administrators report**

Current Enrollment: K-6 (110), K-2: 16,17,17 (50), 3-6: 15, 11, 24, 10 (60)

HERC Building Update: Erik and I meet with Mayor Castner on Friday. Erik provided an update to finances used for both campuses. At the city council's next work session, he will be proposing a new option for the HERC building. The proposal will be to offer a Master Lease holder to potential investors. The investor would act as a lease agent for the building, taking landlord responsibilities out of the hands of the city and its employees. Any refurbishments would be part of the lease negotiation between the lessor and lessee.

Budget Update: We are currently waiting for our budget revisions from the KPBSD finance department.

AIS: Sharlene Cline is working with students at Big Fireweed, this week. Thank you to Jon for putting the grant proposal to the Bunnell Street Arts Center.

Peer Coaching: Eric Waltenbaugh and I are working with one another to incorporate BFW teachers into the Peer Coaching program at WHE. Later this month, there will be a training session offered. In February, class visitations will begin.

NAEP Testing: Our fourth graders will be participating in the National Assessment of Educational Progress (NAEP) on January 31. This is a nationally normed test in reading and mathematics.

Youth Court: Becky Paul from WHE will be visiting BFW this week to meet with our fifth and sixth graders to introduce a new opportunity to the students, Youth Court. This year, Youth Court will be including a restorative justice

Superintendent Dusek notified the KPBSD School Board that he would be resigning at the end of the school year.

**Principal Evaluation:** moved to Executive Session.

Strategic Plan: Kim reviewed the importance of the inner dialogue that happened in 2015 with Wise at Work. Kim suggested the committee action plans be update for the April meeting (updating 1 and 5 year goals and action plans.) Bob joined One Campus committee.

**Motion: Kim Fine moved that our Strategic Planning workgroups meet before the March meeting to update and refresh our action plans and goals. Amber Niebuhr seconded and the motion passed with unanimous consent.**

**APC membership:**

**Motion: Amber Niebuhr moved to appoint Susannah Webster to the parent rep seat, serving until 10-19, seconded by Bob Shavelson and the motion passed with unanimous consent.**

Parent Surveys: Todd presented a survey for the school Report Card to the public. Kim relayed that they created one that was more specific to Fireweed parents and she will locate it.

**Motion: Amber Niebuhr moved to have Kim, Todd and Jon work on the surveys to have ready for the student led conferences. Jon Kulhanek seconded and the motion passed with unanimous consent.**

There was a discussion about clarifying APC duties and bylaws. Kim suggested the APC look through the AASB materials and see what applies to us. Amber suggests separate policies and procedures rather than everything lumped into bylaws. D&O Insurance for the APC was brought up. It was decided that the Strong Leadership committee should look at this.

**Principal Evaluation:** There was lengthy discussion on how to proceed. John O'Brien and Todd Hindman have already met for Todd's district evaluation and come up with goals. The APC needs to do the same. Todd would like to be included in the executive session discussion. Bob would like to have the executive committee meet in private first. Bob sees the need for policy on this. AASB has forms ready to use for principal and school performance goals.

**Motion: Kim moved to enter into executive session to review the surveys to look for patterns and trends. Crisi seconds, the motion did not pass.**

More discussion on whether or not Todd should be present during the executive session. Susannah felt that we should not move forward at this point. Amber will email John O'Brien if there can be a public discussion of the survey results. Some APC members are not clear if this is fair. Bob said he would help draft the email. The principal evaluation will be delayed until Amber hears back from John O'Brien.

**Motion: Crisi Matthews moved to postpone the executive session to evaluate the principal, Amber Niebuhr seconded and the motion passed with unanimous consent.**

Discussion ensued regarding the next meeting date. If this is not timely for the district (for the principal evaluation), the APC will convene another meeting. Janet was asked to put the principal evaluation and contract discussion on next month's agenda.

**Motion: Amber Niebuhr moved to adjourn, Crisi Matthews second and the motion passed with unanimous consent.**

Meeting ended at 6:10

Submitted by Janet Bowen

The next APC meeting scheduled for Monday, February 4 at 4pm at Little Fireweed.