

**Fireweed Academy**  
**'Where students learn to view themselves as readers, writers, and problem solvers'**  
**Academic Policy Committee Meeting**  
**Approved Minutes**  
**October 1, 2018**

**APC members present:** Jon Kulhanek, Amber Niebuhr, Brandy McGee, Megan Palma, Lynn Kee, Mo Wilkinson, Bob Shavelson, Kim Fine

**APC Members absent** Kate Henry, Crisi Matthews (on LOA)

**Staff and Guests present:** Todd Hindman, FWA Principal, Janet Bowen, FWA secretary,

**Public Comments:**

Bob Shavelson spoke about a new program he has initiated called Alaska Bright. Through this program, students will be given reflective stickers; he has ordered 500 stickers so far. Bob is working on getting donation and grants to help support this program.

**Approval of Agenda:**

**Motion: Amber moved to add Crisi Matthew's Leave of Absence to the Agenda. Mo Seconded and the motion passed with unanimous consent.**

**Motion: Mo Wilkinson move to approve the agenda as amended, Jon Kulhanek seconded and the motion passed with unanimous consent.**

**Approval of Minutes:**

**Motion: Mo Wilkinson moved to approve the September 2018 Minutes, Jon Kulhanek seconded and the motion passed with unanimous consent.**

**Administrators Report:**

Current Enrollment: K-6 (114), K-2: 17,17,17 (51), 3-6: 16, 13, 24, 10 (63)

With the 20-day count underway, we are getting closer to the funding that will be provided by the state and borough for FY19. With a drop of 10 students, our budget for discretionary funds has drop approximately \$110,000. So, needless to say, we are on a tight budget if we are not to dip into our rollover money.

Peer Mentors: A few girls approached me a couple of weeks ago asking about the possibility of going over to LFW and helping in the classroom. After meeting with the staff of each building, we are ready to move forward with a Peer Mentoring project. I meet with the girls on Thursday to let them know that we are ready to begin the process of setting up the project. We talked about what my expectations were for the girls to participate. They shared that they would need to be good role models. I asked them what that meant and their first thoughts were about behaviors, namely misbehaving. It took some questioning to get them to think about academics, following directions, participation in class etc., but they got there. I am looking forward to getting students,

more than just the six initial students, over to LFW to become great role models and mentors to our younger students.

**Violin Program:** The violin program is up and running at Little Fireweed. There are a few kinks to be worked out, but they are well on their way to being resolved. I will be coordinating the fundraising efforts to fund the program. Janet and I have discussed a few fundraising ideas and will be moving forward with two in October, and begin planning for one that will require more work.

**APC Leave of Absence:**

Crisi Matthews sent an email to Todd in September and she would like to be on a LOA through November, 2018 when the HERC building task force completes their work.

**Motion: Mo Wilkinson moved to approve Crisi Matthews' Leave of Absence, Lynn Kee seconded and the motion passed with unanimous consent.**

**APC membership:**

**Motion: Amber Niebuhr moved to accept Bob Shavelson as a parent representative, Jon Kulhanek Seconds and the motion passed with unanimous consent.**

**Motion: Amber Niebuhr moved to reappoint Lynn Kee (community rep) and Brandy McGee (student rep) to their seats, Jon Kulhanek seconds and the motion passed with unanimous consent.**

Todd passed out newly revised APC manuals that include Fireweed Academy's current charter and LFW lease, FWA's Mission, Vision and Core values, current strategic plan and current bylaws.

Amber spoke about the need to complete the letter to the board regarding FWA's plans to have one campus. Amber said she would work on the letter.

**AASB Training debriefing:**

The training covered APC roles and responsibilities, PR, evaluation of principal process. Todd has a link to share to the Alaska Charter School Conference that is going on right now and they have sample evaluations to look at. Monthly APC agenda's have been created and will be updated with items to be discussed one month prior to their due dates. The APC needs to work on parent surveys prior to the February Student –Led Parent teacher conferences.

**Meeting Dates and Times:**

The APC will now meet at 4pm on the first Monday of the month at Little Fireweed.

**Motion: Amber Niebuhr moved to adjourn the meeting, Jon Kulhanek seconded and the motion passed unanimously.**

Meeting adjourned at 4:40pm. The next APC meeting is November 5, 2018 at 4pm at Little Fireweed.

Submitted by Janet Bowen