

Fireweed Academy  
'Where students learn to view themselves as readers, writers, and problem solvers'  
Academic Policy Committee Meeting  
Approved Minutes  
October 10, 2016

APC Members Present: Amber Niebuhr, Jon Kulhanek, Brandy McGee, Kate Henry, Crisi Matthews, Joey Kraszeski, Lynn Kee and Hannah Snow

Members absent: Garry Betley

Committee Members Present: none

Staff Present: Todd Hindman, Principal Janet Bowen, Secretary

Meeting called to order at 4:30pm

**Public Comments:** Via Kate...Matt Clark is concerned about our swing set at LFW, Made from Spruce, rots easily.

**Motion:** Crisi Matthews moved to amend the agenda to add a report on the request for district emails for APC members, Amber seconds and motion passes with unanimous consent.

**Motion:** Amber moved to approve the amended agenda to reflect the approval of the Sept 2016 minutes, Jon seconded and the motion passed unanimously.

**Motion;** Joey moved to approve the September 2016 minutes, Kate seconded and motion passes with unanimous consent

**Administrators report:** Current enrollment is 104. We are currently advertising for a part-time interventionist. Amber and Todd attended a school meeting regarding the charter renewal, all charter schools were given verbiage regarding SPED to insert into the charter renewals. There were a few questions on the bylaws, otherwise it looks good to go. The district is going to a 10 year charter.

We are currently in the October count, this determines out funding. Budget is in good shape, will be advertising for a part interventionist for reading and math to be used at both campuses.

**Committee reports:**

**Budget Committee:** Enrollment is up, staffing is down. We should be able to roll over the 10% of our current funding into next year. We have purchase 30 student laptops and a managing cart.

There is a budget meeting Thursday, October 13<sup>th</sup> to education parents on the 3-10-20% cut options. We will meet in room 103 at 6pm.

**Community Relations PR** –The Share the Spirit movie night is Nov 3<sup>rd</sup>. Hannah would like to be able to show short student movies (part of the 90 second Newbery Film festival). Janet will find out what kind of format is needed for that. Crisi will make the flyer.

**Organizational Values – Strategic Action Plan and School Development Plan.** Jon and Kim are working on taking Fireweed's draft Core Values and draft Vision Statement from our May 2015 Strategic Action Plans to final form for review, consensus and adoption. This action plan is also an important part of our new School Development Plan under the Organizational Excellence Goal.

Action items include:

-presentation of revised drafts to the APC for review ahead of the November APC meeting with time allotted at November meeting for discussion.

-consensus and adoption of our organization's vision and core values at the December APC meeting.

-sharing with stakeholders by revising Fireweed's website, brochures, agendas, etc in time for February enrollment period.

**One Campus Dream-** no meeting. But Kate Henry feels someone needs to complete the 501 (c)(3) paperwork so we can fundraise money for the building. It was suggested that we look at the 'Close-Up Foundation'. Mo said her friend would complete the paperwork for us. It was mentioned that we need kid activities, something to create attention.

**On the bus** – We are providing professional development as staff and it is the 2<sup>nd</sup> item on the SIP which is now called the School Development Plan

**Bylaws committee: APC Membership:** proposed changes will come in a week for review.

**School Development Plan** We are working on Organizational Excellence and Academic Success.

**District 5 year Strategic Plan review:** APC requests clarification on what the district is looking for.

**APC Elections:** Janet reported the results from Survey Monkey. 13 people voted, 12 for Kate Henry and one write in for Adele Person.

**Motion: Amber moves to accept Kate Henry in the position of Parent Representative, seconded by Crisi, motion passes with unanimous consent.**

**Motion: Hannah moves to appoint Lynn Kee to the position of Community Representative, seconded by Kate and the motion passes with unanimous consent.**

**Motion: Amber moves to appoint Brandy McGee to the position of Student Representative, seconded by Joey and the motion passes with unanimous consent.**

**Amber moves to accept Mo Wilkinson to the position of Staff Representative, seconded by Kate and the motion passes with unanimous consent.**

**HB156:** Members received the HB156 Credentials and health lesson information. This tightens up what is taught and by whom. There is an opt-out form on the district website and in the FWA office.

**APC Email addresses: Motion: Kate Moved to have Amber contact Christine Ermold regarding the use of district emails, Crisi seconded and the motion passed unanimously.**

**Possible fundraising events:** Procrastinators Fair, Mayday, Big silent Auction that we have done in the past. Mayday celebration is more of a community PR event. Janet to let APC know how much money this brought in in past years.

**Motion: Amber moved to participate in the Procrastinator's Fair on December 17, 2016, seconded by Jon, motion passed with unanimous consent.** Crisi and Kate will take this on.

All school annual fundraising event...silent auction, performance, food, maybe some parents will take this on. Can use the new volunteer coordinator to gather parents.

Amber volunteered to create a quilt as a fundraiser, could be ready in late January to start selling tickets. We should look at dates for potential fundraiser.

We will participate in the Oranges fundraiser this year, Janet will head this up with the help of a volunteer or two.

We did not qualify for Title I one this year...Kim said we need more program applications at Little Fireweed. Perhaps Todd can write an email to parents encouraging them to apply so we can qualify next year.

**Board Training:** Amber contacted Lon Garrison with the AASB regarding board training opportunities. They will be in Anchorage for a training in late January and could come down here for a training, this would save on transportation (he is from Juneau). The cost is \$775 per day plus travel time @\$75/hour and expenses with a max of \$350. The other alternative is for some members to attend the January training, it is \$200/person for one day.

Site Council Evaluation was updated for the month of October.

**Motion: Amber moved to adjourn, Hannah seconded and the motion passed unanimously.**

Meeting adjourns at 6:00pm

The next APC meeting is Monday, November 14th at 4:30pm

Submitted by Janet Bowen