

Academy  
'Where students learn to view themselves as readers, writers, and problem solvers'  
Academic Policy Committee Meeting  
Approved Minutes  
Aug. 15, 2017

APC Members Present: Amber Niebuhr, Brandy McGee, Mo Wilkinson, Hannah Snow, Crisi Mathews

Members absent: Kate Henry, Lynn Kee, Joey Kraszeski

Committee Members Present: none

Staff Present: Todd Hindman, Principal, and Jon Kulhanek, FWA teacher, Janet Bowen FWA Secretary, Maria Santolupo FWA teacher

Meeting called to order at 4:30pm

**Public Comments:** Maria said she is excited about her new job.

**Motion: Kate moves to approve the agenda, Mo seconded and the motion passes with unanimous consent.**

**Motion: Hannah moves to approve the May 2017 minutes. Brandy seconds and the motion passes with unanimous consent.**

**Administrators report:**

Maria Santolupo is our new SPED teacher. She has experience in the social/emotional area. New carpet has been installed at LFW. 3 new smart boards are at Little Fireweed. Our rollover from last year was \$78,000, we thought the \$50,000 LFW rent was encumbered but it was not and came out as an expense in June. (Brandy McGee requested more details regarding this rollover and Todd will address this in his admin report at the next APC meeting) We have 112 students so far for this year. If enrollment is at 110 next year, we can get another Certified teacher

The School development plan form has been revised and is due October 1. Todd and Kim met and focused on core values, specifically constructivist learning. Todd would also like to address School Climate.

Next week we are hosting a 2-day Kagan training on Win-Win discipline and building relationship and have invited WHE staff to join. Five of our teachers attended a week long cooperative learning training last semester and over the summer break. Maria states she is following the principles of Kagan. There is a Coaching training in Feb 2018 and Todd would like to send a teacher if there is money.

Steve Shannon is our student teacher in Jon Kulhanek's class. The hiring of the Instructional Aid position is being finalized. We still have a 2hr non-instructional aid position open.

**By-Law Committee**-Crisi will send this to the APC without edits showing, from there it will go to the KPBSD district attorney, then to parents for review and comments. Then the APC can vote on them.

**Meeting Change**-APC meeting will be held the 1<sup>st</sup> Tuesday of the month at 4:30pm in room 104 at Big Fireweed. This will be discussed again when new members join us in October.

**Lottery Language**-Todd would like to see language added to our charter to guide class size, with a goal of 20 students per grade. He would like us to cap class size at 20, then utilize a wait list. Todd will draft the language and bring it to the next meeting.

Janet is instructed to add lottery language and school board letter to next month's agenda.

LFW playground equipment was delivered over the summer, Todd will check on the installation bid process, Amber will talk to Gregoire Construction.

**Motion: Amber moves to adjourn at 5:59pm, seconded by Mo and motion passes with unanimous consent.**

The next APC meeting will be Tuesday, Sept 5<sup>th</sup> at 4:30pm in room 104 at Big Fireweed

Submitted by Janet Bowen