

Fireweed Academy
'Where students learn to view themselves as readers, writers, and problem solvers'
Academic Policy Committee Meeting
Approved minutes
February 5, 2018

APC members present: Lynn Kee, Jon Kulhanek, Crisi Matthews Amber Niebuhr (via Phone), Kate Henry (via phone), Brandy McGee

APC Members absent, Jane Dunn, Mo Wilkinson

Staff present: Betsy Vanek, FWA Teacher, Janet Bowen, FWA secretary, Todd Hindman, FWA Principal

Public Comments: none.

Approval of Agenda:

Motion: Jon Kulhanek moved to approve the February 5 agenda, Crisi Matthews seconded and the motion passed with unanimous consent.

Approval of Minutes:

Motion: Jon Kulhanek moved to approve the January 2018 minutes, Lynn Kee seconded and the motion passed with unanimous consent.

Administrators Report:

Current Enrollment: K-6 (122), K-2 (54), 3-6 (68)-one family (2 kids) recently left the state.

LFW remodel: Kevin Strong put in a bid just under the \$15,000 cutoff for bids. I am going to seek at least one other bid. Janet provided me with names.

The KPBSD School Board approved our Pupil Teacher Ratio (PTR) in January.

Technology Plan: A bonus, after inquiring about the purchase of a cart, I believe the tech department will be paying for it.

ASTE: The district has provided me with a four-day registration to the ASTE Conference which runs from Saturday, February 17th through the 20th. A sub is in place.

KPBSD: The district is sending Todd, Eric Pederson from PBE and Eric Waltenbaugh from WHE up the road to visit the Girls and Boys club in the Kenai-Soldotna area. We are also looking at parking lot configurations to get ideas to improve the lots at PBE and WHE. We will be out of the building on Tuesday, February 13th.

Certified Staffing for FY19: Erik Niebuhr prepared some budget numbers for various enrollments and the amount of funds left after all expected expenses. I would like us to look through them and discuss at level of enrollment are we comfortable to add the new certified position at BFW, a fourth classroom teacher.

Artist in Schools: LFW just wrapped up a successful AIS with Kiki last week. BFW will begin a one week AIS with Charlene Cline starting on the 12th of February. Acrylic painting will be the focus.

School Climate: School Climate Surveys will be conducted this month for the 3-6 students that have returned the permission slips. Permission slips will be available at Student Led Conference this Thursday and Friday.

Library: With the help of Jon, the books in the BFW library are labeled and organized by the ZPD. Now I just need to correct the signage! I will be working with the staff at LFW to begin the process of getting their books labeled with the help of parent volunteers.

Music: Kara, Miranda, Erik and I have meet to talk dollars for the proposed music program at Fireweed.

Newsletter and Facebook: I asked the staff at BFW if they would like me to take over the responsibility of the weekly newsletter. They were happy to hand that off to me. I have been publishing it since we got back from winter break. I took on the school's Facebook page back in the Fall.

Gaming Permit: Lyn Kee agreed to be the 2nd member in charge. She has already taken the test.

Certified Position at Big Fireweed: There was a discussion of the budget for next year.

Motion: Brandy McGee moved to direct Todd Hindman to hire a full time Certified Teacher at his discretion, seconded by Jon Kulhanek and the motion passed with unanimous consent.

501(c)(3): Amber clarified that a board needs to convene to create bylaws. We need 5-7 people with the purpose of raising money for a whole school building. A few names were discussed, folks with grant writing experience.

Site Council Statement: completed.

Lease Committee Meeting: a visit to the HERC building will be arranged by Crisi and an invite to the APC will be extended.

Motion: Jon moved to enter into an executive session for the purpose of discussing Todd's contract for next year. Brandy seconded and the motion passed.

Executive session began at 5:22pm

Motion: Crisi moved to end the executive session, seconded by Jon and the motion passed with unanimous consent.

At 5:27 pm the executive session ended.

Motion: Crisi Matthews moves to offer Todd Hindman a 1-year contract, seconded by Lynn Kee and the motion passed with unanimous consent.

Motion: Crisi Matthews moved to adjourn, seconded by Jon Kulhanek and the motion passed with unanimous consent.

Meeting adjourned at 5:29pm

The next meeting will be March 5th at 4:30 in room 104 at Big Fireweed.

Submitted by Janet Bowen